
**All Hazards Emergency Plan
Facility Action Cards (FACs)**

FACs – Incident Commander (IC)

An Incident Commander (IC) shall be established for every crisis or disaster situation occurring within the facility.

1. The facility's IC is the single person in charge of the incident within the facility and initially has the responsibility of all command staff positions in accordance with the plan.
2. As human resources become available, the facility's IC shall delegate the following positions:
 - Operations Leader
 - Planning Leader
 - Logistics Leader
 - Finance Leader
3. As human resources become available, the IC shall delegate the following positions:
 - Public Information Officer
 - Safety Officer
 - Liaison Officer(s) to coordinate with outside agencies
4. The facility's IC shall establish an Incident Action Plan (IAP) and appropriately communicate the IAP to everyone managing the incident to ensure that all staff members are working toward the same operational goals.
5. The facility's IC shall manage the incident in accordance with the plan and in coordination with all other agencies (fire, police, EMS, etc.) responding to the crisis or disaster situation.
6. If required, the facility's IC shall become part of a Unified Command System as directed by the IC in charge of emergency response (fire, police, county emergency manager, etc.) and be responsible for overall incident management.
7. The facility's IC shall not relinquish command of the incident unless command is properly transferred to another qualified IC within the facility or corporation.
8. The facility's IC shall remain active until the incident has been terminated.